

The Kentucky State Board for Proprietary Education
July 27, 2007

A regular meeting of the Kentucky State Board for Proprietary Education was conducted July 27, 2007 at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Dr. Steve Coppock, Chairman
Mr. Mark Gabis
Mr. Chris St. John
Dr. Steven Meade
Ms. Lisa Bozarth
Ms. Jan Gordon

Occupations and Professions

Gena S. Vance, Board Administrator
Claude Wagner, Executive Director

Members Absent

Ms. Alison Cuentas
Mr. Jason Rainey
Mr. Stephen Ellison

Others Present

Diane Fleming, Board Counsel/
Assistant Attorney General
Tom Barron, Board Inspector/
Investigator

Guests

Barry Henson, USA Truck Driving Academy
Bob Mullins
Adrienne Grizzell, KACCS
Rucker Grigsby, KY Health Training
Cindy Landry, ATA Career Education
Mabel Sebastian, ATA Career Education
George Armstrong, Professional Education Corporation
John Duff, Delta Career Academy
Robin Smith, CDL Training Services & Consulting, Inc.
Dick Wood, National College

Dr. Coppock called the meeting to order at 3:25 p.m.

Mr. Gabis made a motion to approve the minutes from the June 15, 2007 meeting second by Ms. Gordon. The motion carried.

Mr. Gabis made a motion to approve the minutes from the special meeting June 29, 2007 second by Mr. St. John. The motion carried.

Ms. Bozarth made a motion to approve the year-end financial statement (July 1, 2006-June 30, 2007) second by Ms. Gordon. The motion carried.

Executive Director Report

Mr. Wagner informed the board he sent letters to two CDL Schools Professional Truck Driving School in Paducah regarding their concern of the board's inspector riding with students and Kentucky State Police during testing and CDL Training Services & Consulting, Inc., regarding their concern of the board's inspector viewing personal records/files while visiting the school.

Mr. Wagner discussed with the board a recent article in the Lexington Herald-Leader regarding Arc-Tech conducting Railroad training. A letter was sent to Arc-Tech from the board requesting they comply with licensing requirements or inform the board why they feel they should be exempt from licensure.

Board Counsel Report

Ms. Fleming reported she consulted with Ms. Satterly and Mr. Wagner regarding the format/font of the regulations to be sent to LRC.

The draft regulations and forms are on the board's website and certified/return receipt notifications have been sent to all the schools notifying them. The deadline for responses from the schools regarding the regulations is August 3, 2007.

New Schools Committee

Mr. St. John made a motion to defer the application submitted by American Construction Training, LLC, in Dothan, AL second by Mr. Gabis. The motion carried.

Mr. St. John made a motion to exempt American Society of Farm Managers and Rural Appraisers, Inc., in Denver, CO from licensure second by Mr. Gabis. The motion carried.

Mr. St. John made a motion to approve the application submitted by Associated Training Services of Kentucky, LLC in Greenville, KY subject to a successful on-site inspection by the board's inspector second by Mr. Gabis. The motion carried.

Mr. Gabis made a motion to defer the application submitted by Hi Tech College in Louisville, KY second by Mr. St. John. The motion carried.

Mr. Gabis made a motion to deny the request for exemption from Jackson Hewitt Tax Service (statewide) second by Mr. St. John. The motion carried.

Mr. Gabis made a motion to defer the application submitted by Kentucky Health Training, LLC in Lexington, KY second by Mr. St. John. The motion carried.

Mr. Gabis made a motion to approve the application submitted by Mortgage Bankers Association of Louisville, in Louisville, KY second by Mr. St. John. The motion carried.

Mr. Gabis made a motion to approve the application submitted by Professional Education Corporation, in Hamilton, OH second by Mr. St. John.

Mr. Gabis made a motion to exempt Underwriters Safety & Claims in Louisville, KY from licensure second by Mr. St. John. The motion carried.

Mr. Gabis made a motion when schools conduct training in hotel conference rooms a fire inspection report is not required since the hotel is required to be current by the State Fire Marshall second by Ms. Bozarth. The motion carried.

New Programs Committee

Ms. Bozarth made a motion to approve the application submitted by ATA Career Education in Louisville, KY for Limited Medical Radiography (diploma) second by Mr. Gabis. The motion carried.

Ms. Bozarth made a motion to approve the program revision submitted by Southwestern College in Florence, KY for Therapeutic Massage and Bodywork Technology (diploma) second by Mr. Gabis. The motion carried.

Complaint Review Committee Report

Mr. St. John made a motion to dismiss Complaint #2007-006 second by Mr. Gabis. The motion carried.

Commercial Driver License Committee Report

Dr. Coppock reported to the board the Commercial Driver License Committee is working on CDL regulations.

Monthly License Status Report

The board reviewed the monthly status report for July 2007.

Old Business

Financial Strategies – defer until August 2007

Montessori Opportunities, Inc. – defer until August 2007

Additional Business

Mr. Gordon made a motion to authorize Ms. Fleming to send a letter to Career Webschool requesting they respond to the June 7, 2007 letter from the board regarding the change of ownership second by Ms. Bozarth. The motion carried.

Mr. Gabis made a motion to approve the request received from CDL Training Services, Inc. in Elizabethtown to relocate to office of their agent from Room 401C to Room 401J second by Mr. St. John. The motion carried.

Mr. St. John made a motion to authorize Ms. Vance to respond to the letter received by the Kentucky Real Estate Appraisers Board requesting exemption from the Proprietary School Board requirements for licensure second by Mr. Gabis. The motion carried.

Mr. Gabis made a motion to authorize Ms. Fleming to amend the proposed regulation regarding the background check fee for state and national background checks second by Ms. Bozarth. The motion carried.

Ms. Gordon made a motion to authorize Ms. Vance to send a letter to Kizan Technologies requesting them to send their 2007-08 license in conjunction with the Affidavit and Assurance of Voluntary Compliance agreement submitted to the board July 17, 2007 second by Mr. St. John. The motion carried.

Mr. Gabis made a motion to approve the request submitted by Lincoln Educational Services for Southwestern College (Florence, KY) to allow them to instruct and enroll in the same previously approved programs (Associate of Applied Science – Medical Administrative Assistant, Associate of Applied Science – Business Administration, Certificate – Phlebotomy, Diploma – Medical Assistant, and Diploma – Medical Coding and Billing) and not the programs revised and approved by the Board in March and May 2007 second by Ms. Bozarth. The motion carried.

Mr. Gabis made a motion to authorize Ms. Vance to attend the National Association of State Administrators and Supervisors of Private Schools (NASASPS) Fall Workshop for State Regulators October 3-5, 2007 in Las Vegas, NV second by Ms. Bozarth. The motion carried.

Next Meeting

The next meeting is August 24, 2007.

Travel and Per Diem

Mr. Gabis made a motion to approve travel and per diem for member's attending today's meeting second by Ms. Gordon. The motion carried.

Adjournment

Having no further business to bring before the board Ms. Bozarth made a motion to adjourn at 4:15 p.m. second by Mr. Gabis. The motion carried.

Stephen Coppock, Ed.D.

Approved: Dr. Steve Coppock